



The Township of Wellesley will be accepting applications for the seasonal position of
Casual Arena Operator

Duties will include:

- Emptying garbage cans, litter pickup; and other building cleaning.
- Operate sound system for music and announcements.
- Move nets and peg them when required.
- Responsible for handing out dressing room keys to user groups and collecting them.
- Apply safety precautions and procedures in conformance with Township policies and procedures.
- Shovel snow from walkways, entrances, and ice surface.
- Follow Occupational Health and Safety policies and procedures and wear appropriate personal protective equipment (PPE).
- Safely operate an ice resurfacer and maintain safe ice conditions.
- Read and record settings from the refrigeration plant.
- Have a working understanding of the refrigeration process.
- Oversee the duties of Building Attendants
- Assisting the public with inquires and requests.
- To perform additional tasks as assigned by supervisor.

Minimum Requirements:

- Ability to work evenings and weekends
- Ability to operate small hand tools and cleaning equipment.
- Knowledge of the Occupational Health and Safety Act is an asset.
- First Aid Certification is required.
- Ability to work independently and to read written direction from manuals, policies and procedures and safety data sheets (SDS).
- Previous municipal work experience is an asset.
- Valid G driver's license.

Hours of work: Up to 24 hours per week, weekends, and nights

Compensation: Starting at \$17.79-\$21.84 per hour based on experience and qualifications (2021 rates)

Qualified candidates may submit a detailed resume and cover letter in confidence to the Township.

Attention: **Grace Kosch, Clerk**

E-Mail: gkosch@wellesley.ca (preferred)

Mail:

Township of Wellesley
4639 Lobsinger Line
St Clements, Ontario N0B 2M0

Fax: (519) 699 4540

Successful candidates must adhere to the Township of Wellesley's Covid-19 Vaccination/Testing Policy. Accommodation requests for new hires that are unable to get vaccinated against Covid-19 for reasons protected under the Ontario Human Rights Code must be made in writing to Human Resources.

We thank all those who apply, but advise that only those applicants selected for an interview will be contacted. The Township of Wellesley is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. If contacted for an interview, please advise of any measures you feel you need to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially. Personal information is collected under the authority of the Municipal Act, 2001 (S.O. 2001, c.25) and will be used to select a candidate.