



The Corporation of the Township of Wellesley

Refreshment Vehicle License Information

Please refer to the attached Mobile Food Vending By-Law # xx/16 for full details

Checklist

Every License application to operate a Refreshment Vehicle shall include:

- Refreshment Vehicle License Fee (CASH or INTERAC only);

	Annual Renewal	Per Day
Food Truck	\$750.00	\$ 50.00
Food Cart	\$300.00	\$ 25.00

- A photograph of the Refreshment Vehicle;
- A copy of the Motor Vehicle or Trailer registration;
- Proof of Commercial General Liability insurance in the amount of two million dollars (\$2,000,000) for the sale of prepackaged foods **or** five million dollars (\$5,000,000) for when raw food is being cooked (as attached in the prescribed Certificate of Insurance form);
- Proof of Automobile Liability insurance (only if a plated, Motorized Vehicle) in the amount of two million dollars (\$2,000,000), coverage against claims for bodily injury and/or property damage for all licensed vehicles and equipment owned or leased by the Applicant (as attached in the prescribed Certificate of Insurance form);
- If the Refreshment Vehicle is a Motorized Vehicle, a valid safety standards certificate issued by a provincially authorized Motor Vehicle inspection mechanic;
- Current proof of inspection and approval in writing from the Region of Waterloo Health Department; and
- If the Refreshment Vehicle is fitted with propane or natural gas, a current certificate, issued within thirty (30) days of the date of the Refreshment Vehicle license application, on the prescribed TSSA form, by a provincially authorized propane or natural gas fitter



The Corporation of the Township of Wellesley

Refreshment Vehicle License Information

New License

License Renewal

Principal Owner/Licensee Information

Trade or Business Name: _____

Last Name: _____ First Name: _____

Business Address: _____

City/Town: _____ Province: _____ Postal Code: _____

Primary Phone: _____ Business Phone: _____

Email Address: _____

Refreshment Vehicle Insurance

Please select the Refreshment Vehicle's insurance policy for which this License applies:

Two Million (\$2,000,000) [Prepackaged foods only]

Five Million (\$5,000,000) [Cooking of raw food]

Refreshment Vehicle Products

List the feature products you intend to provide in your Refreshment Vehicle:



The Corporation of the Township of Wellesley

Refreshment Vehicle License Information

Refreshment Vehicle Type

Please select the type of Refreshment Vehicle for which this License will apply:

- Mobile Refreshment Vehicle
- Stationary Refreshment Vehicle

Description of the Vehicle

Make: _____ Model: _____ Year: _____ Colour: _____

License Plate (If Motorized): _____

I, _____ (full name) solemnly declare that:

- I am the person whose name appears directly above and I have the authority to make this application on behalf of the named business
- I have fully and accurately completed this application form
- This application discloses all facts known to me that are relevant thereto

Declared before me at the **Township of Wellesley**)

in the **Region of Waterloo**)

on the _____ day of _____ 20__)

a Commissioner _____)

Signature of Applicant

Personal information on this form is collected under the authority of the Municipal Act, 2001, c. 25, and will be used to determine compliance with the provisions of the Township's Mobile Food Vending By-Law. This information may be forwarded to various Township Departments and the Region of Waterloo for comment. Questions about this collection should be directed to the Township Clerk, 4639 Lobsinger Line, RR#1, St. Clements, ON N0B 2M0, 519.699.3946

FOR OFFICE USE ONLY:

FEE: \$	RECEIPT #:	LICENSE #:	



Certificate of Insurance

**Proof of liability insurance will be accepted on this form only (no amendments)
 This form must be completed and signed by your insurer or insurance broker
 Insurance company must be licensed to operate in Canada**

This is to certify that the Named Insured, hereon is insured as described below

Named Insured	Address of the Named Insured
Operations of the insured for which this certificate is issued:	

Automobile Liability Insurance (minimum limit to be evidenced - \$2,000,000 unless otherwise required)

Insuring Company	Policy Numbers	Amount of Coverage	Effective Date	Expiry Date
	Primary			
	Excess			

The above policy(ies) must cover all vehicles owned in whole or in part and licensed in the name of the insured including all vehicles leased on a long term basis for which the insured is required by contract to provide bodily injury and property damage insurance.

Commercial General Liability Insurance (minimum limit to be evidenced - \$2,000,000 unless otherwise required)

Insuring Company	Policy Numbers	Amount of Coverage	Effective Date	Expiry Date
	CGL	Per Claim/Annual Aggregate Deductible, if any		
	Excess Liability (if applicable)	Per Claim/Annual Aggregate		

Provisions of Amendments or Endorsements of Listed Policy(ies)

Professional Liability – Claims Made Basis - Yes No

Insuring Company	Policy Numbers	Amount of Coverage	Effective Date	Expiry Date
	Professional Liability	Per Claim/Annual Aggregate		
	Excess Professional Liability (if applicable)	Per Claim/Annual Aggregate		

- Is the limit inclusive of indemnity and claims expenses – Yes No
- If the policy is on a claims made basis have their been any claims notices given for this policy term Yes No

Commercial General Liability Insurance is written on an occurrence basis and is extended to include Premises Liability, Products/Completed Operations, Cross Liability and Severability of Interests Clause, Personal Injury Liability, Contractual Liability, Property Damage, Non-Owned Automobile Liability, Owner's and Contractor's Protective Coverage, and Contingent Employers Liability.

With respect to the Commercial General Liability Insurance excluding non owned auto coverage, The Corporation of the Township of Wellesley, is added as Additional Insured but only with respect to liability arising out of the operations of the Named Insured.

Other Additional Insureds as per contractual conditions are as follows: (Note if Applicable)
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The policy(ies) identified above shall apply as primary insurance and not excess to any other insurance available to The Corporation of the Township of Wellesley.

These policies shall not be cancelled or changed so as to reduce the coverage as outlined on this certificate without thirty (30) days, prior written notice by registered mail by the Insurer(s) to the Corporation of the Township of Wellesley, Corporate Services Department, Purchasing Section, 575 Rossland Road East, Whitby, Ontario L1N 2M8.

I certify that the insurance is in effect as stated in this certificate and that I have authorization to issue this certificate for and on behalf of the insurer(s).

Date:	Broker's Name, Address, Telephone, Fax and E-Mail:	Signature and Stamp of Certifying Official:
		Print Name