

**THE CORPORATION OF THE
TOWNSHIP OF WELLESLEY**

BY-LAW NUMBER 28/2016

**A BY-LAW TO AMEND BY-LAW 51/2015, BEING A BY-LAW TO GOVERN
THE PROCEEDINGS OF COUNCIL AND COMMITTEE**

WHEREAS Section 238(2) of the Municipal Act, 2001 provides that every Municipality shall pass a procedural By-law for governing the calling, place and proceedings of meetings;

AND WHEREAS the Council of the Corporation of the Township of Wellesley deems it desirable to amend By-law Number 51/2015;

**NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION
OF THE TOWNSHIP OF WELLESLEY ENACTS AS FOLLOWS:**

That By-law Number 51/2015 is hereby amended to include the following:

Part 2 - Definitions - add

“Notice of Motion” means an advance notice to members of Council of a matter on which Council will be asked to take a position.

Part 11 - Agenda Outline – modify Council and Committee of the Whole agenda outlines as follows:

The business of Council shall proceed in the following order:

- Council Session Opens with a Moment of Reflection
- Declaration of Pecuniary Interest (if any) in accordance with the Municipal Conflict of Interest Act
- I Minutes of Previous Meeting
- II Receiving Petitions
- III Delegations
- IV Committee of the Whole:
 - (1) Planning & Development
 - (2) Road & Bridge
 - (3) Property & Fire
 - (4) Administration/Finances/Personnel
 - (5) Recreation
- V Accounts
- Financial Statement
- VI Unfinished Business
- VII New Business
- VIII Other Reports
- IX Notice of Motion
- X Closed Session
- XI Read By-Laws First and Second Times
- XII Pass First and Second Readings
- XIII Read By-Laws Third Time, Pass, Sign and Seal
- XIV Next Meetings
- XV Adjournment

The business of the Committee of the Whole shall proceed in the following manner:

- Call to Order by the Mayor
- 1. Declaration of Pecuniary Interest (if any) in accordance with the Municipal Conflict of Interest Act
- 2. Delegations
- 3. Recreation Committee
 - I Minutes from the Previous Meeting
 - II Service Board Reports
 - III Staff Reports
 - IV Director Update
 - V Accounts/Financial Statement

4. Planning & Development
5. Road & Bridge
6. Property & Fire
7. Administration/Finance/Personnel
8. Unfinished Business
9. Other Business
10. Closed Session
11. Next Meetings
12. Adjournment

Part 21 – Notice of Motion - add

- 21.1 be in writing;
- 21.2 include the name of the mover;
- 21.3 be received by the Clerk no later than noon of the Wednesday preceding the next regular meeting of Council;
- 21.4 be printed in full in the Agenda for that meeting;

Terminology – Replace Recreation Committee and/or Committee to Committee of the Whole

EFFECTIVE DATE

This By-law comes into force and effect on November 29, 2016

Read a first and second time this 18th day of October, 2016.

Mayor Joe Nowak

Clerk, Grace Kosch

Read a third and final time and passed this 18th day of October, 2016.

Mayor Joe Nowak

Clerk, Grace Kosch