

## Notice to Registered Third Party of Filing Requirements

*Municipal Elections Act, 1996 (Section 88.29)*

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_____ / _____	
Name of Individual, Corporation or Trade Union registration	Name of Individual who filed
_____	_____
Address	Postal Code

The Clerk or designated election official of
_____
Township of Wellesley

TAKE NOTICE EVERY REGISTERED THIRD PARTY SHALL FILE the “Financial Statement – Auditor’s Report” on or before 2:00 pm on **the last Friday in March following an election**, with the Clerk, a financial statement and auditor's report in accordance with section 88.29 of the *Municipal Elections Act, 1996* reflecting the Registered Third Party’s campaign finances in relation to third party advertisements as of December 31 in the year of the election.

- (1) *On or before 2 p.m. on the filing date, a registered third party shall file with the clerk of the municipality in which he, she or it registered a financial statement and auditor’s report, each in the prescribed form, reflecting the registered third party’s campaign finances in relation to third party advertisements,*
- (a) *in the case of a regular election, as of December 31 in the year of the election;*  
*and*  
*(b) in the case of a by-election, as of the 45<sup>th</sup> day after voting day.*

*Note: The earliest the “Financial Statement – Auditor’s Report” can be filed is the first day the Municipal Office is open in January 2027.*

- (2) *If an error is identified in a filed financial statement, the registered third party may withdraw the statement and, at the same time, file a corrected financial statement and auditor’s report on or before the applicable filing date under section 88.30.*
- (3) *If the campaign period for the registered third party in relation to an election in the municipality continues during all or part of the supplementary reporting period, the registered third party shall, before 2 p.m. on the supplementary filing date, file a*

*supplementary financial statement and auditor's report for the supplementary reporting period.*

- (4) A supplementary financial statement or auditor's report shall include all the information contained in the initial statement or report filed under subsection (1), updated to reflect the changes to the registered third party's campaign finances during the supplementary reporting period.*
- (5) An auditor's report shall be prepared by an auditor licensed under the Public Accounting Act, 2004.*
- (6) No auditor's report is required if the total contributions received and total expenses incurred in the registered third party's campaign in relation to third party advertisements during an election in the municipality up to the end of the relevant period are each equal to or less than \$10,000.*
- (7) If the documents required to be filed under this section are not filed by 2 p.m. on the day that is 30 days after the applicable day for filing the documents, the clerk shall accept the documents only for the purpose of making the documents available under subsection 88 (9.1).*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Municipal Clerk or designate